

Smart Business Resource Center - Trinity

# Community Coordinator Report Trinity County



## “Trinity High School Career Fair”

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Smart Center team members attended the Trinity High School Career Fair on March 9. Dede Richards, Carole Roberson, Christine Swim, and Shauna Brady highlighted Smart job search and training opportunities for Trinity County. Outreach and information regarding the Smart Young Adult program was also provided.

The Smart Center is committed to growing a competitive workforce, which requires an ongoing effort to focus on Grades 9-12 and their educators, including the high demand areas of Science, Technology, Engineering, and Math. (STEM).

Additionally, business representatives, colleges, vocational institutions and military provided career and skills training information in various fields. Contacts and materials were provided for follow

up and further exploration. Feedback was provided, questions answered, and careers showcased. Exhibitors travelled from as far away as Sacramento and Oregon.



## Business Services

Smart is always looking for ways to help our clients get to work and help our local businesses grow. Through "On the Job Training", Work Experience, and Internships, we are able to do that. We have helped people find jobs throughout the county and posted numerous jobs for employers. As our outreach in Trinity County continues, more people thank us and let us share in the joy when they are hired. Here are the statistics for this quarter, for the Smart Center in Trinity County:

### Business Services this Quarter

# Employers served: 32 (8 new, 24 existing)

Smart Job Postings: 39

Business Contacts/Services : 109 individual services

On the Job Trainings and Youth Work Experience: 4



### Businesses Served:

Addus Healthcare  
CALTRANS  
CVS  
Golden Age Center  
Farmers Insurance  
Human Response Network  
LaGrange  
Mountain Chiropractic  
North Valley Catholic Social Services  
R.D. Thompson Construction  
Sharp Electric  
Shasta-Trinity National Forest  
Stagecoach Pizzeria  
Strawhouse Resort  
Tops Super Foods  
Trailhead Pizza  
Tri-Counties Bank  
Trinity Animal Hospital  
Trinity County Probation  
Trinity County Title  
Trinity Heating & Air  
Trinity Health & Human Svc  
Trinity Lumber & Building Supply  
Trinity River Adventure Inn  
Trinity River Lumber  
Trinity Hospital  
Underwood & Wetzel Law Office  
Weaverville Fire District  
Wiley's Supermarket-Hayfork

### On the Job Training and Work Experience Locations

Weaverville Fire District  
Sharp Electric  
LaGrange Cafe

Trinity County Title Co.  
Wiley's Supermarket  
Tops Super Foods



Trinity Heating & Air



Sharp Electric  
COMMERCIAL  
RESIDENTIAL

Tops

Wiley's  
SUPERMARKET

La Grange Cafe

### Pre-Employment Testing

The Smart Center provides pre-employment testing services to Trinity River Lumber Mill in Weaverville. This basic skills assessment (Test of Adult Basic Education or TABE) helps the employer understand how to best assess a potential employee and determine a fit in various positions in the company. The Smart Center provides this business service to employers as an important time saving, pre-screen & recruitment tool.

## Smart Center Job Club Trinity County Employment Services

Smart Business Resource Center runs a one week job club for Trinity County Employment Services job search participants to help provide tools and skills necessary to secure and retain employment. This workshop is held monthly and covers the following topics:

Career Exploration  
Cover Letters/Thank you letters  
Master & Online Applications  
Job Search  
Job Retention  
Public Speaking  
Google Drive

Resumes  
Interviewing Skills  
Employment Test  
Customer Service  
Financial Literacy  
Mock Interviews  
Navigating the Online Job Application

We have completed 9 sessions of Job Club and have had 18 successfully graduate. Several have landed full time positions in the local community! Congratulations to all that have participated!



## Smart News!

Smart welcomes two new Smart Center Trinity team members Deirdre (Dede) Richards and Carol Roberson. We appreciate all your hard work in providing valuable employment & business services to the community!



*Deide*



*Carol*



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The Smart Business Resource Center provides workforce services in Shasta and Trinity Counties. We are a private, non-profit, public benefit corporation and receive funding from the U.S. Dept. of Labor and the State of CA. Our mission is to invest in the growth and development of business to provide opportunities for all job seekers. Smart puts people to work and we believe in a healthy business community. We are dedicated to strengthening and supporting Trinity County business in order to create jobs and encourage economic prosperity. We help assist business with startup, expansion & retention by providing access to skilled employees and training.

## Did You Know?

### Smart Provides Pre-Employment Testing

#### Prove-It!

#### What it can do for your business

Choosing the right person for the right job and assessing traits, skills and fit for individuals, managers and leaders is crucial to the success of your organization.

Accounting Titles (QuickBooks)  
Behavioral Titles  
Call Center Titles  
Microsoft Office XP Titles  
Office/Professional Titles  
Software Titles

Legal Titles  
Microsoft Office Titles (1997-2016)  
Industrial Titles  
Financial Titles  
Healthcare Titles

Call **Smart** today to find out more about the variety of employee assessments available and nominal fees associate with testing.

